

**Sanskrit Kashinriya Sanskrit Vidyapeetha**  
(Deemed to be University)  
B-4, Qutub Institutional Area, New Delhi - 110 016



**Proforma for issue of "No Objection Certificate" for Passport"**

1. Name of the Employee-----
2. Designation-----
3. Section/Department-----
4. Name of the country proposed to be visited-----
5. Purpose of visit-----
6. Period of visit (From-----to-----)

Date:.....

Signature of the employee

**Comments of the Sectional/Unit In-charge /Dean/HOD:**

The department has no objection, if he is issued "No Objection Certificate" for issue of "passport".

Date:.....

Signature of Sectional/Unit Incharge/  
HOD/Dean of the Faculty

**OFFICE USE :**

Dr/Shri/Smt./Ms..... has applied for "No Objection Certificate" for issue of "Passport. There are no disciplinary proceedings pending or contemplated against him/her

If approved, "No Objection Certificate" be issued in respect of Dr/Shri/Smt./Ms. ....for issue of 'Passport" as per rule.

Dealing Assistant

Section Officer(Admn.)

Assistant Registrar(Admn.-I)

Dy.Registrar(Admn.)

Registrar

Vice-Chancellor

FOR USE BY THE ACCOUNTS SECTION:

Bill No..... Dated.....Voucher No.....

Particulars of Bill.....

Amount of the Bill.....

Passed for payment of Rs.....(Rupees.....)

Dealing Assistant

S.O.(A/cs)

A.R.(A/cs-I)

Please pay Rs.....

Rupees.....

Dealing Assistant

S.O.(A/cs)

A.R.(A/cs-I)

**Amount Received :**

**Name & Signatures of the Payee**

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