

**SHRI LAL BAHADUR SHASTRI NATIONAL SANSKRIT UNIVERSITY
(CENTRAL UNIVERSITY),
B-4, QUTAB INSTITUTIONAL AREA, NEW DELHI-110016**

As per the Orders of the Competent Authority, the Advertisement No.05/2022 for the post of Finance Officer (Pay Level-14) 01-UR has been sent to the press for publication which will be published in the different News Papers on the following dates:

- (A) **28th December, 2022**:-Indian Express- All Editions, -AIU News, -Hindustan Hindi (Small size in Hindi-All Editions), Ahnik Varta Patram
(B) **31.12.2022**:- Employment News (Hindi & English)

Accordingly, the System Administrator is requested to open the online application portal and gateway of payment on 28.12.2022. The copy of the advertisement No.05/2022 (English & Hindi) along with the general terms conditions, relevant annexures are forwarded herewith for your information and further necessary action at your end.


Assistant Registrar(Admn.)-II
27.12.2022

System Administrator (Computer Centre)

श्री लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विश्वविद्यालय
(केंद्रीय विश्वविद्यालय)

बी-4, कुतुब सांस्थानिक क्षेत्र, नई दिल्ली-110016



विज्ञापन संख्या-05 / 2022

Advt. No. 05/2022

निम्नलिखित पद पर नियुक्ति के लिए योग्य उम्मीदवारों से केवल ऑनलाइन माध्यम द्वारा आवेदन आमंत्रित किए जाते हैं-

Applications are invited by online mode only from the eligible candidates for recruitment to the following post:-

क्र.सं.	पद का नाम एवं वेतन स्तर	पद की संख्या तथा श्रेणी	भर्ती का माध्यम
1.	वित्ताधिकारी (Finance Officer) वेतन स्तर-14	01-UR	सीधी भर्ती / प्रतिनियुक्ति Direct/ Deputation

भर्ती से संबंधित पात्रता मानदंड विस्तृत नियमों एवं शर्तों के साथ वेबसाइट www.slbsrsv.ac.in से डाउनलोड किए जा सकते हैं। उम्मीदवारों के लिए अपने आवेदन को केवल ऑनलाइन माध्यम से जमा करने के साथ 2000/- (रु0 1000/- अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग/EWS श्रेणियों के लिए) रुपये का शुल्क जमा करना आवश्यक है। विधिवत भरे हुए ऑनलाइन आवेदन को जमा करने की अंतिम तिथि 24.01.2023 है। ऑनलाइन आवेदन के प्रिंट आउट की प्रति सहायक दस्तावेजों के साथ दिनांक 31.01.2023 को या उससे पूर्व डाक द्वारा विश्वविद्यालय में पहुँच जानी चाहिए।

The eligibility criteria along with detailed terms and conditions of recruitment can be downloaded from the website "www.slbsrsv.ac.in". The candidates are required to submit their applications and pay the requisite fees of Rs. 2000/- (Rs.1000/- for SC/ST/OBC/EWS categories) through online mode only. The closing date for submission of duly filled in online application is 24.01.2023. The print out of the online application along with the supporting documents should also be sent to the University by post on or before 31.01.2023.

सहायक कुलसचिव (प्रशासन- II)
Assistant Registrar (Admn.-II)

<u>Finance Officer Pay Level-14 (01-UR)</u>	
<u>ELIGIBILITY:-</u>	
1	<p>Method of Recruitment</p> <p>Direct/Deputation for a tenure of five years or till attaining the age of superannuation i.e. 62 years, whichever is earlier</p>
2	<p>Educational Qualification and experience required for direct recruitment</p> <p><u>DIRECT:</u> Essential:</p> <p>i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;">or</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p> <p>Age Limit for Direct Recruits- Preferably below 57 years</p>
3	<p>Educational qualification and service required for appointment on deputation</p> <p><u>DEPUTATION:-</u>Appointment preferably by drawing officers not below the Level 12 belonging to the Indian Audit and Accounts services or other similar organized Services in Central/ State Govt. or from the University System/Other organization subject to fulfillment of qualification mentioned at S.No.2 above, on deputation for a tenure of 5 years or till attaining the age of 62 years, whichever is earlier.</p> <p>The officer to be considered for deputation against the post of Finance Officer in Pay Level-14 must be less than 58 years of age</p>

General Terms and Conditions of Recruitment:-

Application Form:

1.
 - a) The candidate is required to submit his/her application and pay the requisite fee of Rs. 2000/- (Rs.1000/- for SC/ST/OBC/EWS categories) through on line mode only. The PwBD candidates are not required to deposit any fee. The relaxation in payment of application fees may be granted to the reserved categories on submission of the valid certificate of the caste. **In case of any technical difficulty in submission of application form through on line mode, the candidates may contact the Computer Centre of the University at telephone nos. 011-46060645, 46060630.**
 - b) **LAST DATE OF RECEIPT OF APPLICATION:** The last date of receipt of duly filled- in application (by on line mode) is – **24.01.2023** which may be extended by the competent authority depending upon the exigency of the situation. Notification to this effect will be placed on the web-site of the University and the candidates are advised to visit the web-site- **www.slbsrsv.ac.in** of the University on regular basis in this regard.
 - (c) **PRINT OUT OF ONLINE APPLICATION:**

The candidates who are already in service shall submit his/her print out of the online application through proper channel along with the employer certificate and vigilance clearance report duly filled and signed by the current employer in the enclosed format as annexed at Annexure-I and also the Annual Performance Appraisal Reports duly certified by the employer for the last five years.

The print out of the online application in a closed cover, complete in all respects along with supporting documents duly signed, should be sent to the "Registrar, Shri Lal Bahadur Shastri National Sanskrit University (Central University), B-4, Qutab Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016" **on or before 31.01.2023** by super-scribing "Application for the post of"

The University shall not be responsible for any postal delay. It shall be the responsibility of the applicant to ensure that the print out of online application is received by the University within specified time failing which the application shall not be considered. Incomplete applications and applications received after the due date shall be rejected.
 - (d) It shall be the responsibility of the candidate to ensure that he is eligible for the post and submit the application duly filled-in, along with the desired information sought therein and also provide documents and other supporting materials accordingly. Suppression of factual information, supply of any fake document, providing false or misleading information or any other undesirable action by the candidate may lead to cancellation of his candidature and also termination of his services if it comes to the notice of the employer at a later stage.

2. The candidate should send the self-attested copies of all certificates relating to his educational qualifications, experience, age, caste/category and other testimonials along with his application. In case the application of any applicant is not supported by the desired enclosures including certificates, mark sheets, his/her candidature shall be summarily rejected and no correspondence shall be entertained thereafter. The candidates must be instructed to submit a list of enclosures to avoid any confusion in this regard.
3. Mere possession of eligibility conditions shall not entitle a candidate to be called for written test/interview. The date for determining the eligibility of all candidates in every respect shall be the closing date as prescribed in the advertisement for receipt of the applications. In other words no candidate shall be called for interview if he does not possess the minimum qualification and experience etc. as on the closing date of the application for a particular post
4. (i) The University reserves the right to fill or not to fill up the posts advertised for any reasons whatsoever.
(ii) The University reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
(iv) The University reserves the right to reject any application without assigning any reason thereof.
(v) If any advertisement for any post(s) is withdrawn due to whatever reasons, the application fee or any other fee collected from the candidates shall be refunded.
5. (i) Interim enquiries shall not be entertained.
(ii) 'CANVASSING IN ANY FORM SHALL DISQUALIFY THE CANDIDATURE OF THE CANDIDATE'
(iii) Applicants are required to apply on separate form for each post
6. Notwithstanding anything mentioned above, the candidature of the candidate(s) applied against posts in response to the advertisement of the University or the persons to be appointed against any post shall be governed by the provisions of Central Sanskrit Universities Act, 2020 and Statutes/ Regulations, Recruitment Rules of the University as amended from time to time and resolutions of the Executive Council and rules of the Govt. of India/Guidelines of the UGC as amended from time to time .
7. In case the appointment is made on deputation by following the due process of selection prescribed for the post under the Cadre Recruitment Rules, the incumbent may be allowed to continue for the period as prescribed by the Govt. of India from time to time or till he attains the age of superannuation prescribed for that particular cadre, whichever is earlier. An appointment on deputation may be made initially for a period of three years (except statutory posts) which may be extended further at the discretion of the Competent Authority subject to satisfactory performance. The University, however, shall have the right to repatriate all incumbents, including the incumbents holding the statutory posts, at any time even before the prescribed period in case his performance, integrity or conduct are found to be unsatisfactory at any stage, in the opinion of the competent authority.

8. The guidelines of the UGC and Government of India rule with regard to the reservation and relaxation, if any, as applicable for various categories etc., shall be followed in letter and spirit.
9. The candidature shall be liable to be cancelled at any stage of recruitment if it is found at any stage that the candidate is not meeting the eligibility requirements as per schedule and or the information provided is found to be incorrect or wrong.
10. **Any corrigendum/addendum or any other related information relating to recruitment shall be posted on the website "www.slbsrsv.ac.in" of the University only for which the candidates are required to be in constant touch with the website of the University.**
11. Typographic error or anomaly, if any in the advertisement No.05/2022, shall be rectified as per rule.
12. *In case of any grievance of any candidate, the candidate may also approach the Vice-Chancellor/ Registrar of the University in writing for redressal relating to the recruitment sufficiently in advance.*
13. **Territorial Jurisdiction:** In case of any disputes, the territorial jurisdiction for adjudication shall be Delhi only.

CERTIFICATE OF THE EMPLOYER

This is to certify that applicant Dr./Mr./Ms.....who has submitted the application for the post of.....in Shri Lal Bahadur Shastri National Sanskrit University, New Delhi, is in employment as..... in a permanent capacity with effect from to in the Scale of Pay/Pay Level/AGP/APL He/ She is drawing a basic pay of Rs. His/ Her next increment date is due on.....

Further, it is certified that no disciplinary/vigilance case has ever been held or contemplated or is pending against the said applicant. The integrity of the officer is also certified. No Major/Minor penalties have been imposed during the last 5 years. The institution/department has no objection, if the candidature of Mr./Mrs..... for the post of.....is considered by Shri Lal Bahadur Shastri National Sanskrit University, New Delhi and in case of his/her selection, he/she will be relieved to join the University as per rules.

Signature:.....

Dated:.....

Name of Head of
Institution/Organization

Seal/Stamp:.....

Tel./Mobile No.:.....

SIGNATURE OF CANDIDATE

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