



श्री लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विश्वविद्यालय  
(केंद्रीय विश्वविद्यालय)

**Shri Lal Bahadur Shastri National Sanskrit University  
(Central University)**

बी-4, कुतुब इंस्टीट्यूशनल एरिया, नई दिल्ली - 110016  
B-4, Qutub Institutional Area, New Delhi - 110016

No: F.1(4) LBSNSU/GAD/2025/77

Date: 21.04.2026

**NOTIFICATION**

The applications are invited from the eligible candidates for engagement as Consultant (Graphics Designer) in Shri Lal Bahadur Shastri National Sanskrit University, New Delhi on contractual basis initially for a period of six months which may be extended based on satisfactory performance and as per the requirement of the University. The details are as under:

**Essential Qualifications:**

- Bachelor's Degree in any discipline from a recognized University with a Diploma/Certificate in Graphic Designing/Desktop Publishing (DTP) from a recognized institution.

**Desirable Qualifications:**

- Minimum 03 years' experience in graphic designing and publication-related work, relating to Books, journals, magazines, newsletters, Flyers, brochures, banners and posters (print & digital) including Social media creative preferably in a University/Academic/Research Institution will be preferred.

**Key Skills:**

- Proficiency in graphic designing/DTP software such as Adobe InDesign, Adobe Photoshop, Adobe PageMaker, Corel DRAW or equivalent.
- Working knowledge of Sanskrit, Hindi and English typing.
- Experience in book designing and academic layout for Sanskrit and Hindi publications.
- Designing of journals, magazines, newsletters, flyers and brochures.
- Creation of banners and posters for print, digital and social media platforms.
- Familiarity with e-book creation tools.

**Age Limit:** Below 40 years as on the closing date of application.

**Remuneration:** Rs.40,000/-(fixed) per month

Terms & Conditions of engagement:-

1. **Tenure of Appointment:-** The person engaged as Consultant(Graphic Designer) in the university will be initially engaged for a period of six months and the period of engagement may be extended on similar term at the discretion of Competent Authority keeping in view the requirement of the University and subject to satisfactory performance of person concerned.
2. **No Allowances** shall be admissible.
3. **Leave of absence:-** Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
4. The consultant shall sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity.
5. The Consultant shall not be entitled to any other benefits which are admissible to the regular employees of the University.
6. The Consultant will have no claim for regularisation/seniority on the basis of this engagement.
7. The University administration reserves the right to terminate this engagement anytime even before the stipulated time. The consultant shall be required to perform the duties of further respective fields as assigned by the Vice Chancellor/Registrar from time to time during the period of engagement. The complete details of the duties etc. will be communicated separately along with the offer of engagement.
8. The University administration reserves the right to withdraw this notification at any point of time.

The last date of receipt of application is 04.05.2026. The application in the prescribed format (Annexure-I) alongwith Bio-Data and certified copy of all testimonials, educational qualifications, age proof, experience certificate etc may be sent to- "The Registrar, Shri Lal Bahadur Shastri National Sanskrit University, B-4, Qutub Institutional Area, New Delhi-110016". Applications received after the last date shall not be accepted.

*1032*  
Registrar

Copy for information to:-

1. System Administrator (Computer Centre) with a request to place this notification on the website of the University for information to all concerned. - *Sm 24/7*
2. P.S to V.C/Registrar/Finance Officer
3. Concerned File

*1032*  
Registrar

*Sachin*

*25/4/26*



6. Summary to experience/performance. कार्य अनुभव/निष्पादन का संक्षिप्त विवरण  
(Please attach extra sheet if the space provided is insufficient.)

Employer नियोक्ता	*Status of the Institute/ University संस्था की स्थिति	Post Held पद	*Pay Scale वेतनमान	Basic Pay मूल वेतन	Period of Employment नियोजन की अवधि		Nature of Duties/Work कार्यों के स्वरूप	Pension able Yes/No	Self Attested Testimon ials with Page reference
					From से	To तक			

**Note:** "If, required, the applicants may attach additional sheets duly signed, for furnishing complete details of their bio-data, experience, and other relevant information with the application form"

**Declaration to be signed by the candidate:-**

I hereby declare that the entries in this form are correct and true to the best of my knowledge and belief. I declare that I am an eligible candidate for the post as per the prescribed qualifications and fulfill all other conditions.

Place स्थान

Signature of Applicant/ अभ्यर्थी के हस्ताक्षर

Dated दिनांक

Name/ नाम .....