



**SHRI LAL BHADUR SHASTRI NATIONAL SANSKRIT UNIVERSITY  
(CENTRAL UNIVERSITY)  
B-4, QUTUB INSTITUTIONAL AREA, NEW DELHI-110016**

No. F.1(205)/LBSNSU/GAD/2019-20/ 75

Dated: 11/06/2020

**OFFICE ORDER**

In pursuance of the Government of India Order No. 40-3/2020- DM-I (A) dated 01<sup>st</sup> May, 2020 regarding decontamination of Outdoor and Indoor areas including office space to control the possibility of spreading of Novel Coronavirus (COVID-19) in the University campus, the sanitization activity of the entire University campus will be carried out as per the following schedule date and time:-

Area	Date	Time	Supervisor for sanitization	Staff deputed for sanitization
VC Bungalow	13/06/2020 (Saturday)	10:00 A.M.	Sh. Santosh Kumar Pandey, MTS	Sh. Naresh Kumar , MTS (SK) & Sh. Satish, MTS (SK)
Security Guard Room (02 nos)				
Staff Quarters				
Hostel				
Swarna Jayanti Sadan	-do-	10:30 A.M	Sh. Dheeraj Singh, MTS	
Security Guard Room (2 nos)				
Library	-do-	11:00 A.M	Sh. Jay Krushna Kamila, Professional Assistant, Sh. Sunil Kumar Mishra, SPA	
Academic Building	-do-	11:30 A.M	Sh. Daya Shankar Tiwari, MTS	
Sarawat Sadhna Sadan + computer centre				
Brihaspati Bhawan				
University Engineering Department				
Health Care Unit	-do-	12:30 P.M	Sh. U. K. Swamy, Medical Attendant	

\*Sh. Raj Kumar, Section Officer will coordinate the sanitization work.  
This issues with the approval of the Competent Authority.

*Alka Rai*  
(Alka Rai)  
Registrar

**Copy to:**

1. All Dean of Faculties/HoDs
2. Hostel Warden/Proctor
3. Deputy Registrar(Accounts)
4. Deputy Registrar(Academic & Examination)
5. Executive Engineer
6. System Administrator is requested to place this order on the website of the University for Information to all concerned.
7. Assistant Librarian
8. All Assistant Registrars
9. All Section Officers
10. PS to VC/Registrar/Finance Officer/CoE
11. Concerned Staff Members deputed for sanitization work
12. Concerned file

*Alka Rai*  
(Alka Rai)  
Registrar