

SHRI LAL BAHADUR SHASTRI RASHTRIYA SANSKRIT VIDYAPEETHA  
(DEEMED UNIVERSITY)

B-4. QUTUB INSTITUTIONAL AREA, NEW DELHI-110016



No. F.1(15)/LBSV/Admin./2015/967

Dated: 21.12.2017

**OFFICE ORDER**

During the absence of Dr. (Smt.) Renu Batra, Registrar of Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Dr. (Smt.) Alka Rai, Finance Officer shall look after the day to day work of the Registrar in addition to her own duties as Finance Officer.

This issues with the approval of the Vice-Chancellor.

Assistant Registrar (Admn.)

Copy for information and necessary action to the following:-

1. Dr. (Smt.) Renu Batra, Registrar, SLBSRS Vidyapeetha, New Delhi
2. Dr. (Smt.) Alka Rai, Finance Officer, SLBSRS Vidyapeetha, New Delhi
3. All Deans/HODs
4. Dean of Student Welfare
5. Chief Vigilance Officer
6. Hostel Warden
7. Proctor
8. Deputy Registrar (A/c & Dev.)
9. Executive Engineer/Assistant Engineer
10. All Assistant Registrar
11. Assistant Librarian
- ✓ 12. System Administrator with a request to place the order on the website of the Vidyapeetha
13. All Section Officers/ Research-cum-Statistical Officer
14. PS to VC/Registrar/FO
15. Concerned file
16. Office order file

Assistant Registrar (Admn.)

A.P.

Br  
21/12/17