



श्री लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विश्वविद्यालय

SHRI LAL BAHADUR SHASTRI NATIONAL SANSKRIT UNIVERSITY

A Central University established by an Act of Parliament  
(Formerly Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Deemed to be University)

No.F.1(208)/SLBNSU/GAD/2020-21/240


Dated: 06.08.2020

**OFFICE-ORDER**

In compliance of the instructions issued by MHRD, Govt. of India vide OM No. 16-16/2020-U1A dated 06.07.2020 and UGC's Letter No. F.1-1/2020 (Secy) dated 08/07/2020, all the Non-Teaching staff are hereby required to attend office of the University from 10.08.2020(Monday) regularly as per scheduled timings to complete the pending work of their respective sections and also to assist the increased workload of Evaluation, Admission & Examination process of the University as per requirement. All are advised to follow the precautions as per latest MHA guidelines issued in respect to COVID-19 pandemic.

In view of above, all Non-Teaching Staff are advised to adhere to the office timings accordingly. Further, the concerned staff may apply for leave through respective Sectional Heads as per rules well in advance, if they are not able to attend office as per the office order .

This issues with the approval of the Competent Authority.

  
06/08/2020

(J. P. Singh)

Assistant Registrar (General Admn.)

**Copy to:-**

- (1) OSD (Examination)
- (2) All Deputy Registrars
- (3) Executive Engineer
- (4) System Administrator is requested to place this order on the website of the University for information to all concerned. SMS may also be sent on contact numbers of the Non-Teaching and Library staff.
- (5) Assistant Librarian
- (6) All Assistant Registrars
- (7) PS to V.C. and Registrar
- (8) All Section Officers
- (9) All Non-Teaching and Library Staff members
- (10) All Notice Boards
- (11) Concerned File

  
06/08/2020

(J. P. Singh)

Assistant Registrar (General Admn.)