



**SHRI LAL BAHADUR SHASTRI NATIONAL SANSKRIT UNIVERSITY
(CENTRAL UNIVERSITY)
B-4, QUTAB INSTITUTIONAL AREA, NEW DELHI-110016**

No.F.5(99xLib Trainee)/LBSNSU/Lib/2025/247

Dated: 22.07.2025

NOTIFICATION

The "**Walk-In-Interview**" has been scheduled for the engagement of Graduate/Post-Graduate Library Professionals Trainees/Interns on contract basis for a period of one year on fixed remuneration of Rs.20,000/- per month in the Central Library of Shri Lal Bahadur Shastri National Sanskrit University, New Delhi as per the details given below:-

<u>Date</u>	<u>Timing</u>	<u>Venue</u>
01.08.2025	11:30 AM	Central Library of Shri Lal Bahadur Shastri National Sanskrit University, New Delhi-110016

The eligible candidates who are interested for the afore-cited engagement are required to appear for "**Walk-In-Interview**" at 9:30 AM in the Committee Room No-03-Shaikhshank Sadan Building for attendance and verification of documents. In this regard, the candidates should bring their application in the prescribed format (**Annexure-I**) along with the self-attested photocopies and original certificates relating to the educational qualifications, experience and other testimonials etc. for verification.

The detailed terms and condition for engagement are enclosed at **Annexure-II**.

ASSISTANT REGISTRAR (ADMN.)-II

Copy for information to:-

1. Dr.Rajesh Kumar Pandey, Assistant Librarian
2. System Administrator (Computer Centre) with a request to place this notification alongwith the all relevant documents on the website of the University for information to all concerned.
3. O.S.D to V.C
4. P.S to V.C/Registrar(I/c)/Finance Officer
5. Concerned File

Bhattacharya
ASSISTANT REGISTRAR(ADMN.)-II

श्री लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विश्वविद्यालय
Shri Lal Bahadur Shastri National Sanskrit University

(Central University U/S3 of the UGC Act 2020)
B-4 Qutub Institutional Area, New Delhi-110016
Tel No. (Off) 011-46060501, 46060505 Fax No +91-011-26520255
website : www.slbsrsv.ac.in

Name of Post:.....

पद का नाम

1. Full Name (In Block Letters)

पूरा नाम हिन्दी में
(साफ अक्षरों में)

2. Father's/Husband's Name
पिता/पति का नाम

3. (a). Address for Correspondence पत्राचार के लिए पता (b). Permanent Address स्थायी पता

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Tel No. Fax No. Tel No. Fax.....
E mail E mail

Affix Passport size duly
signed Photograph

पासपोर्ट आकार का
हस्ताक्षरित फोटो
चिपकाएं

4. Date of Birth & Place जन्म तिथि एवं जन्म स्थान.....

5. Professional/Technical Qualification/ व्यवसायिक तकनीकी योग्यतायें :

(Please attach extra sheet if the space provided is insufficient.)

Education/Degree परीक्षा/उपाधि	University/Collage/Board विश्वविद्यालय/कॉलेज/बोर्ड	% of Marks/Grade अंक % ग्रेड	Year वर्ष	Subject offered परीक्षा का विषय

6. Summary to experience/performance. कार्य अनुभव/निष्पादन का संक्षिप्त विवरण
(Please attach extra sheet if the space provided is insufficient.)

Employer नियोक्ता	*Status of the Institute/University संस्था की स्थिति	Post Held पद	**Pay Scale वेतनमान	Basic Pay मूल वेतन	Period of Employment नियोजन की अवधि		Nature of Duties/Work कार्यों के स्वरूप	Pensiona ble Yes/No
					From से	To तक		

Declaration to be signed by the candidate:-

I hereby declare that the entries in this form are correct and true to the best of my knowledge and belief. I declare that I am an eligible candidate for the post as per the prescribed qualifications and fulfill all other conditions.

Place स्थान
Dated दिनांक

Signature of Applicant/ अभ्यर्थी के हस्ताक्षर
Name/ नाम

General Terms and Conditions

1. **Number of Positions:** 04(tentative)
2. **Eligibility Criteria:**

Essential Qualification:

Bachelor of Library and Information Science (BLIS) or equivalent examinations passed from a Recognised Institute/University with first-division

Knowledge of MS Office, LMS, and IT applications in the Library

Desirable Qualification:

Master of Library & Information Science (MLIS) or equivalent examinations passed from a Recognized Institute/University with first-division

Knowledge of Sanskrit

3. **Age:** Not exceeding 30 years (on the closing date)
4. **Stipend:** 20000/- (twenty thousand) per month (consolidated)
5. **Duration of Engagement/Traineeship:** The internship position will be temporary for one year only from the date of joining. The trainee is required to work six days a week and may also be required to work in shifts on a rotation basis. Services of a trainee are liable to be terminated with one month's written notice by either side. However, engagement will be terminated in case of poor performance, misbehaving, etc.
6. **Nature of Training:** Selected trainees will get an opportunity to work in all the sections of the Central Library. The respective unit in charge will regularly monitor the trainees' performance. Trainees will be required to accomplish any other work as and when assigned by the Assistant Librarian/Library in charge of the Central Library.
7. **Leave:** During the traineeship period, the trainee can avail of paid leave for two days a month. Unavailed leave will not be allowed to carry forward, and no leave encashment will be entertained.
8. **Certificate:** A proficiency certificate will be issued to trainees after they submit a brief report/feedback.

How to Apply:

- Interested candidates who fulfil the essential qualification and wish to work on the prescribed terms and conditions mentioned in the advertisement may attend a walk-in test.
- Candidates must download the application form from the website and bring a hard copy of the duly filled-in application along with a recent passport-size photograph and self-attested copies of all the supporting documents during the walk-in test. Candidates must also carry the original documents for verification purposes.
- Candidates may ensure they fulfil all the requisite criteria before attending the walk-in test.
- Those who have already taken/undergone training need not apply. The selected candidates will be required to furnish an undertaking that they have not attended library traineeship/apprenticeship/internship at other institutions/universities.

General Information:

- The tenure of the traineeship/internship is limited to one year only. After the tenure/term expiry, engagement shall stand terminated automatically. No separate notice will be served to trainees upon completion/termination of the traineeship.
- The internship/traineeship engagement is purely temporary, and the trainees will not have any claim for any permanent appointment/regularization in the Shri Lal Bahadur Shastri National Sanskrit University, New Delhi, during or after the training period.
- The competent authority of the university reserves the right to terminate the engagement at any time without serving any notice or assigning any reason thereof.
- The selected trainees will be required to work six days a week, during holidays and in shifts on a rotation basis per the requirement of the Central Library.
- The monthly payment, including all prerequisite benefits, is consolidated throughout the engagement period. No other allowances or benefits are admissible to the selected trainees.
- The candidates must possess the prescribed essential qualification on or before attending the walk-in test.
- Candidature/contract of candidates furnishing false certificates or suppressing/submitting fake/fabricated/incorrect information shall be liable for termination/disqualification/rejection at any stage.
- Candidates must bring a hard copy of the duly filled-in application alongwith a recent passport-size photograph and self-attested copies of all the supporting documents during the walk-in test. Candidates must also carry the original documents for verification purposes.
- The selection of the candidates will be based on their performance in walk-in tests.
- Mere fulfilling the essential qualification does not guarantee selection.
- Canvassing or personal follow-up to influence the selection process of library trainees by and on behalf of any candidates shall lead to immediate cancellation/rejection of candidature.
- No TA/DA will be paid to candidates either to attend the selection process or to join the traineeship by SLBSNSU, New Delhi.
- The apprentices will not be provided with any quarters/hostel accommodations/transport by SLBS National Sanskrit University, New Delhi, during the training/engagement period.
- In any dispute, the legal jurisdiction shall be that of the Hon'ble High Court of Delhi.