



**SHRI LAL BHADUR SHASTRI NATIONAL SANSKRIT UNIVERSITY
(CENTRAL UNIVERSITY)
B-4, QUTAB INSTITUTIONAL AREA, NEW DELHI-110016**

F. No. 1(61)/LBSNSU/Estt.-NT/2022/20

Dated: 20.05.2024

NOTIFICATION

Pursuant to the letter No. 8-46/2021-L.II dated 15.11.2021 and 06.11.203 of the Government of India, Ministry of Education, Department of Higher Education, Language Division, a Committee named as 'Bharatiya Bhasha Samiti' has been constituted to explore and recommend a pathway for holistic, multi-disciplinary growth for promotion of Indian Languages as envisaged in the National Education Policy-2020 and advise the Ministry on all matters pertaining to revitalization of existing language teaching and research and its extension in various institutions in the country.

The Bharatiya Bhasha Samiti requires some posts to be engaged on contract basis in Bharatiya Bhasha Samiti as per the details mentioned under:

<i>Position</i>	<i>Remuneration</i>	<i>Eligibility Criteria</i>
Consultant (Finance & General Administration) (One (1) post Only)	Rs.70,000/- p.m. (Consolidated)	Essential Qualification: <ul style="list-style-type: none">• Graduation in any disciplines and should have been working/retired at least in the Pay Level-10 & above with 5 years' service in that grade.• Having total 10 years of experience in the Finance/Accounts/Administration Divisions of Central/State Government Offices/Departments/Universities etc.• Should have sound knowledge of the General Financial Rules (GFR), Income Tax, GST and rules /regulations of service matters. Desirable Qualification: <ul style="list-style-type: none">• MBA in Finance or Masters' Degree in any discipline.• Should have sound knowledge of procurement of consumable, non-consumable items and hiring of services through GEM/CCCP portal, knowledge of inventory management and disciplinary rules of Govt. of India.• Should be capable of independently functioning in a multidisciplinary environment.• Should be well versed in MS-Office/Excel/Tally and internet.• Age: Not exceeding 65 Years.

 1

Resource person (One post) (1) Post only.	Rs.40,000/- p.m. (Consolidated)	<ul style="list-style-type: none"> • Master Degree in any disciplines from a recognised University of India. • PG Diploma in Translation. • Relevant experience of atleast 2 years. • Computer operation knowledge. • Desirable Qualification B.Ed. • Preference will be given to those who know multiple Indian languages and having knowledge of multimedia file Management and digital skills. <p>Age: upto 60 years.</p>
Stenographer, D (One post) (1) Post only.	Rs.35,000/- p.m. (Consolidated)	<ul style="list-style-type: none"> • Graduation Degree in any disciplines from a recognised University of India. • Relevant experience of atleast 2 years. • Computer operation knowledge • Short Hand speed of 80 w.p.m. and typing speed of 40 w.p.m. • Age: upto 32 years.
Data Entry Operator (Three posts) (3) Posts only)	Rs.35,000/- p.m. (Consolidated)	<ul style="list-style-type: none"> • Graduation Degree in any disciplines from a recognised University of India. • Relevant experience of atleast 2 years. • Computer operation knowledge • Preference will be given to those who know multiple Indian languages and having knowledge of multimedia file management and digital skills. • Age: upto 32 years.
MTS (two Posts) (2) post Only)	Rs.25,000/- p.m. (Consolidated)	<ul style="list-style-type: none"> • XIIth Pass certificate from a recognised Board In India. • Relevant experience of atleast 2 years. • Preference will be given to those who know multiple Indian languages and having knowledge of Office management system, Computer knowledge, • Age: upto 32 years.

Terms & Conditions of engagement:

- **Term of Appointment:** The engagement will be purely temporary and will continue only till the services are required by the Bharatiya Bhasha Samiti. All the above positions/posts will be initially engaged till 14.11.2024. The term is extendable, subject to satisfactory performance and requirement.
- **Remuneration:** A fixed remuneration as mentioned above shall be admissible. The remuneration amount shall remain constant throughout the term of the contract. There shall be no annual increment/percentage increase during the contract period.

- * **Age relaxation:** Applicable as per University /UGC/GoI Rules.
- **Leave of absence:** Paid leave of absence may be allowed at the rate of 1 day for each completed month of service. In addition, two Restricted Holidays are allowed as per Central Govt. Rules. Accumulation of leave beyond a calendar year may not be allowed.
- All the above posts/positions are temporary in nature and shall be for Bharatiya Bhasha Samiti. The post shall be ineligible for any other benefits available to regular University employees i.e. in Shri Lal Bahadur Shastri National Sanskrit University (SLBSNSU). S/he will have no claim for regularisation/seniority on the basis of this engagement in SLBSNSU.
- The Bharatiya Bhasha Samiti reserves the right to terminate the engagement at any time, even before the stipulated time. All the above posts/positions shall be required to perform the duties as assigned by the Chairman from time to time during the period of engagement. The complete details of the duties, etc., will be communicated separately along with the offer of engagement.
- The Bharatiya Bhasha Samiti reserves the right to withdraw this notification at any point of time.

Any corrigendum/addendum or any other related information relating to recruitment shall be posted on the website "slbsrsv.ac.in" of the University only, for which the candidates are required to be in constant touch with the website of the University.

The candidates fulfilling the above eligibility criteria for the advertised positions may attend the **walk-in interview/Skill test at 11:00 AM on 28th May, 2024** in the Conference Hall of Bharatiya Bhasha Samiti, 3rd Floor, Vishwa Karma Bhawan, (IIT-Delhi Campus), Shaheed Jeet Singh Marg, New Delhi-110016, along with Bio-Data and other original documents in support of their qualifications and experience. No TA/DA will be paid for attending the interview.

Assistant Registrar (Admin.-II)
SLBSNSU, New Delhi

Copy for information to:-

1. All Members of the Bharatiya Bhasha Samiti, TIFAC at 3rd floor, A Wing, Vishwakarma Bhawan, IIT-D Campus, New Delhi-110016
2. Deputy Secretary (Languages), Ministry of Education, Govt. of India, Shastri Bhawan, New Delhi-110001.
3. Chief Vigilance Officer.
4. System Administrator (Computer Centre)-with a request to place this Notification on the website of SLBSNSU, New Delhi.
5. OSD to V.C
6. P.S to V.C/Registrar(I/c)/Finance Officer
7. Concerned File.

Assistant Registrar (Admin.-II)
SLBSNSU, New Delhi

Urgent
for n.a. pk.
Sh. Sachin
3/21/05/24